



Maesmawr Hall Hotel
the informally formal country house

Conference Facilities

£35.00

Premier
Conference
Package

£25.00

Standard
Conference
Package

Welcome to Maesmawr Hall Hotel

Dating from the 16th century, Maesmawr Hall Hotel is a country house destination perfect for hosting events, conferences, seminars or private business meetings for up to 120 people.

Accessed via a long driveway, Maesmawr Hall Hotel is a spacious half-timbered house with a rich history. Inside you will find a stylish restaurant, cosy bar and meeting rooms - ideal to cater for all business events.


If you are hosting an event that requires overnight accommodation, Maesmawr Hall Hotel has 20 individual bedrooms offering your guests varying styles of rooms.

Set off the A489 Maesmawr Hall Hotel is centrally located in Mid Wales.

Just 5 miles from Newtown and within easy reach of larger towns including Shrewsbury, Chester and Aberystwyth, Maesmawr Hall Hotel is ideally located. If your organisation is looking for an events venue that offers exceptional business facilities, whilst being based in a stunning location that offers a change to your everyday business environment, then please don't hesitate to contact us.

We are here



 **1.8** miles
from Caersws
Railway Station

 **5** miles
from Newtown

*Minimum numbers of 8 delegates apply to all packages.



Premier CONFERENCE PACKAGE

£35.00 per delegate

£170 per delegate

24 hours

£195 per delegate

36 hours

TO INCLUDE:

- An unlimited selection of hot drinks with biscuits (morning) and cake (afternoon)
- Bottled mineral water, cordials and mints throughout the day
- Delegate Pads & Pens
- A choice of Hot Buffet or Finger Buffet with fresh fruit juice, followed by dessert of the day
- Room Hire
- Parking
- Wi-Fi

24 HOURS PACKAGE TO INCLUDE:

- The Premier package
- 3 course dinner & coffee
Please select your dinner choice from the menu provided upon confirmation of booking.
- Accommodation
- Breakfast the next morning

36 HOURS PACKAGE TO INCLUDE:

- 1 x day delegate package
- Plus 1 x 24hr delegate package

Choose from our finger or hot buffet menus...

FINGER BUFFET:

Assortment of Sandwiches
Battered Chicken Pieces
Scampi
Sausage Rolls
Cheese & Onion Rolls
Warm Vegetable Quiche

Bowls of Seasoned Chips
Green Salad Bowl
Coleslaw Bowl
Dessert of the Day
Jugs of Fresh Fruit Juice

HOT BUFFET: (Vegetarian options will be served on request only)

LIST A

Chicken & Mushroom Curry
Chilli Con Carni
Cottage Pie
Steak & Ale Pie
Traditional Lasagne

LIST B

Mushroom Stroganoff (V)
Five Bean Chilli (V)
Roast Vegetable Lasagne(V)

Please choose one meat and one vegetarian option from the lists above.

All of listed dishes are served with an accompaniment of rice, new potatoes or chips and followed by dessert of the day.

*prices are inclusive of VAT.

*Minimum numbers of 8 delegates apply to all packages.

Standard CONFERENCE PACKAGE

£25.00 per delegate

£145^{per delegate}

24 hours

£170^{per delegate}

36 hours

TO INCLUDE:

- Two servings from a selection of hot drinks with biscuits (morning) and cake (afternoon)
- *Additional servings will be charged at £2.25 each
- Water jugs and mints
- Soup, A Selection of Sandwiches and Chips
- Room Hire
- Parking
- Wi-Fi

24 HOURS TO INCLUDE:

- The Standard package
- 2 course dinner & coffee
Please select your dinner choice from the menu provided upon confirmation of booking.
- Accommodation
- Breakfast the next morning

36 HOURS TO INCLUDE:

- 1 x day delegate package
- Plus 1 x 24hr delegate package

Orchard Room

Room Hire

All prices are inclusive of VAT

£50 per hour

£350 per day

Add food and/or drink

| | |
|---|-------------------|
| Tea/Coffee with Biscuits or Cake | £2.25 per serving |
| Bacon or Sausage Roll | £5.25 per serving |
| Soup, Sandwiches and Chips | £14.95 per head |
| Finger Buffet | £16.95 per head |
| Hot Buffet | £17.95 per head |
| Fresh Fruit | £1.75 per serving |
| Orange Juice | £8.50 per jug |
| Danish Pastries | £2.20 per serving |
| Still Mineral Water | £2.00 each |
| Sparkling Mineral Water | £2.00 each |
| Breakfast (Bacon, Egg, Sausage and Tomato) with Tea/Coffee, Toast and Fruit Juice | £14.95 Per head |

Wainscot Parlour

Room Hire

All prices are inclusive of VAT

£30 per hour

£200 per day

Available equipment for hire:

| | |
|--|-----------------------|
| LCD Projector (includes screen) | £35.00 |
| Screen | £15.00 |
| Speakers | £15.00 |
| Wireless Microphone | £15.00 |
| Lectern | £15.00 |
| Flip Chart includes first pad & pens (Max 4) | £15.00 |
| Replacement pad for flip chart | £10.00 |
| Delegate pad & pen | £1.25 |
| Photocopying/Printing (per page) | B&W 30p Colour 40p |

Please check availability for additional items that you may require.
All prices are inclusive of VAT.

Orchard Room

19.5m (length) x 8m (width)

The Orchard Room is a spacious and versatile area suitable for a range of business events hosting from **10 to 120 delegates**.



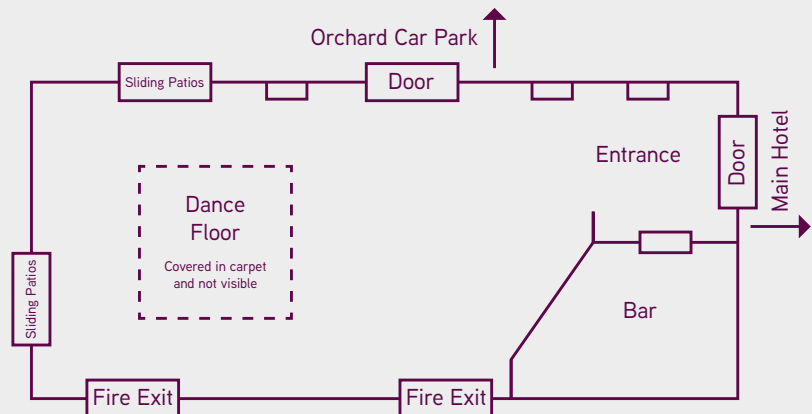
Disability Access

The hotel has a ramp access into the Orchard Room and a disabled toilet facility.

Floor Plan

Not to scale:

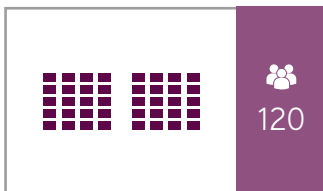
All room measurements are approximate. If a room SET is required, we would always recommend a venue site visit.



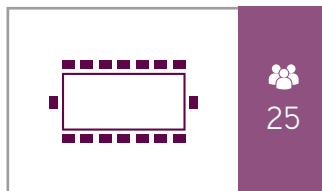
Layout options for your conference...

SELECT YOUR PREFERRED OPTION ON THE BOOKING FORM.

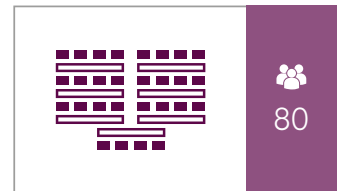
Theatre layout



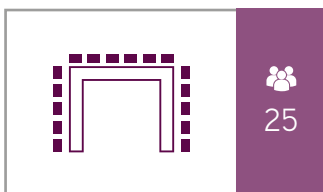
Boardroom layout



Classroom layout



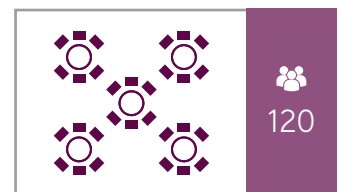
U-Shape layout



Cabaret layout



Banqueting Layout



Wainscot Parlour

5.8m (length) x 4.5m (width)

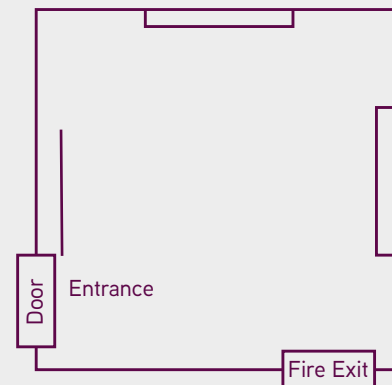


The Wainscot Parlour offers a more intimate area suitable for smaller events for 2 to 20 delegates.

Floor Plan

Not to scale:

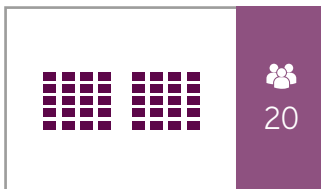
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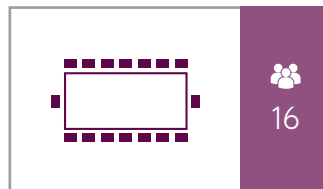
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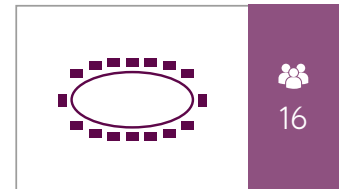
Theatre layout



Boardroom layout



Banqueting layout



Breakout Room

Available to use in conjunction with the **Orchard Room** and **Wainscot Parlour**.

£100 per day

Booking Form

Before completing this form, we would ask you to check your required availability directly with the hotel. Please note: The hotel must be informed of final delegate numbers 7 days prior to your event (see terms and conditions).

Company:.....

Contact Name:

Address:.....

.....

Invoice Address: (if different from above)

.....

Telephone:

Email:

Accounts Email: (if different from above)

Date of Event:

Number Of Delegates:.....

Type Of Event:

Contact On Day:

| | | | |
|--|--|---------------------------------------|--|
| Rooms Required: <small>*please check availability directly.</small> | Wainscot Room <input type="checkbox"/> | Orchard Room <input type="checkbox"/> | Breakout Room <input type="checkbox"/> |
| | | | Number of Delegates <input type="text"/> |

Package Required: Premier £35.00 Standard £25.00 Bespoke
 24Hrs £170.00 24Hrs £145.00 Contact us to
 36Hrs £195.00 36Hrs £170.00 discuss

First Day: Arrival Time Start Time..... Lunch Time..... Finish Time.....

Second Day: Arrival Time Start Time..... Lunch Time..... Finish Time.....

Disability Access Required Yes No

Seating Plan Required: Boardroom U-Shape Theatre
 Banquet Classroom Cabaret
 Other (Please Specify)

Equipment Required: LCD Projector Screen Speakers
 Wireless Mic Lectern
 Delegate Pads & Pens Flip Chart & Pens Qty
*Maximum 4 available



Booking Form

Food Requirements:

Premier Package

Finger Buffet

Hot Buffet

List A Choice List B Choice

Standard Package

Soup, Sandwiches and Chips

Add food and/or drink

Bespoke Options:

- Tea/Coffee with Biscuits or Cake £2.25 per serving
- Bacon or Sausage Roll £5.25 per serving
- Soup, Sandwich and Chips £14.95 per head
- Finger Buffet £16.95 per head
- Hot Buffet £17.95 per head
- Fresh Fruit £1.75 per serving
- Orange Juice £8.50 per jug
- Danish Pastries £2.20 per serving
- Still Mineral Water £2.00 each
- Sparkling Mineral Water £2.00 each
- Breakfast (Bacon, Egg, Sausage and Tomato) £14.95 per head
with Tea/Coffee, Toast & Fruit Juice

Additional/Dietary Requirements:

Accommodation Requirements:

How did you hear about us?

We do not permit delegates to bring their own catering.
Food must be pre-booked for all groups regardless of size.

Booking Form

Terms & Conditions

Bookings are accepted by the hotel on the basis that the Client/Agent have accepted and signed the Conditions of Trading listed below;

- All Bookings are provisional until the relevant signed confirmation paperwork has been received. Should we not receive a signed copy of these conditions we reserve the right to cancel all arrangements without further contact.
- The numbers confirmed at the time of booking will be allowed to fall by up to 5% without financial penalty. If the numbers fall by more than 5% then we reserve the right to charge for the shortfall, i.e. you will be charged 95% of the original confirmed numbers.
- The client/agent must inform the hotel of the final number of guests it wishes to be catered for at least 7 working days before the event.
- Accommodation booked in conjunction with a conference may be cancelled up to 14 days prior to commencement of the booking. If numbers fall by more than 5% then we reserve the right to charge for the shortfall at the contracted rate. The hotel will endeavour to re-let any such shortfall and a reduction in charges equivalent to the re-letting value will be made in the event of successful re-letting.
- Please note that if the originally agreed numbers alter by more than 5% then the hotel reserves the right to re-allocate the event to another room or rooms which in the hotel's reasonable opinion are more appropriate for the numbers to be catered for but without prejudice to the hotel's right to charge for the contracted minimum guaranteed numbers.
- Payment – all accounts incurred will be payable on the day of the event unless previous credit facilities have been arranged. Payments are due for all credit accounts on presentation of invoice or within 7 days unless extended facilities have been arranged with our accounts department. Queries should be referred to the hotel within 7 days of receipt of invoice. Payment will be expected by Cash, Cheque or BACS transfer.
- Credit facilities for your company may be obtained on application to the hotel. Credit facilities must be finalised at least 2 weeks prior to the event.
- Cancellation – if the client wishes to cancel a booking or cancel some or all bedrooms reserved either as a block booking or in conjunction with an event, such cancellations must be advised to the hotel in the first instance verbally followed by written notice of cancellation. Cancellation shall be effective, final, and binding on the working day on which the hotel receives written notice of cancellation (the "Cancellation Date"). Cancellation notice 48hrs or less Full Payment. 30 Days or Less 50% Payment. 30 to 60 Days or Less 10% Payment.
- Please Note: The 24 hour packages allow for 1 days use of the conference room preceded/followed by an over night stay. The 36 hour packages allow for 2 days use of the conference room with an overnight stay between them. This is regardless of the start and finish times for the event.
- The hotel may offer the client the option to re-book within 1 calendar month as a gesture of goodwill and subject to availability. Should this option be taken the invoice for the original conference will be raised at the time and be required for settlement immediately. Should the re-booked conference incur further costs to the original invoice, these will be invoiced after the event.
- Hot drinks are served via self service machine in the meeting room and cannot be monitored all day. Delegates should be aware that any servings over the package allowance will be charged at £2.25 each.
- Outside catering is not permitted. Food must be pre-booked for all groups regardless of size. Charges will be applied if delegates bring their own food/refreshments with them.

We would recommend that you always consider insuring against cancellation. If you are forced to cancel, cancellation charges as outlined above will be charged.

If we do not receive signed conditions within 14 days of making your booking it will be deemed that you have accepted the above conditions.

Signed Print.....

Date Purchase Order Number.....

Please return a signed copy of the T&C's by email: reservations@maesmawrhall.uk or post: Maesmawr Hall Hotel, Caersws, Powys, SY17 5SF.

Get in touch with
our **team** to find
out more.



maesmawrhall.uk

01686 688 255

reservations@maesmawrhall.uk

Maesmawr Hall Hotel, Caersws, Powys SY17 5SF